WHAT SELF-SERVE TRAINING IS AVAILABLE FOR WORKDAY?

UBC is implementing a new human resources and finance system called Workday. Workday will go live **November 2, 2020**.

To help you prepare for go-live, here are the available self-directed training and webinars:

### For Everyone (All Staff & Faculty)

<table>
<thead>
<tr>
<th>Workday Basics</th>
<th>Finance 101 – Basic Expenses</th>
<th>Finance 201 – Complex Expenses &amp; Cust. Accounts</th>
<th>Finance 301 – Procurement, Receiving, &amp; Supplier Invoices</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Self-Serve Training</strong> (45 min)</td>
<td><strong>Self-Serve Training</strong> (60 min)</td>
<td><strong>Self-Serve Training</strong> (90 min)</td>
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<td><strong>Webinars:</strong></td>
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<td>Oct 5</td>
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<td>Oct 6</td>
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<td>Oct 29</td>
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### Salaried Staff (non-manager)

<table>
<thead>
<tr>
<th>Workday HR 101 for Salaried Staff</th>
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<tr>
<td>Oct 13</td>
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<td>Oct 26</td>
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### Managers

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### Hourly Staff & Student Employees

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### Faculty

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<tbody>
<tr>
<td><strong>Self-Serve Training</strong> (30 min)</td>
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<tr>
<td><strong>Webinars</strong> (45 min):</td>
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<tr>
<td>Oct 8</td>
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<td>Oct 13</td>
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<tr>
<td>Oct 22</td>
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<td>Oct 27</td>
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* All webinars are 1 hour unless noted otherwise.

**Where can I get more information?**

All the latest information on the Integrated Renewal Program, including important dates, [FAQs](#) and other communications materials are available to all on the [IRP website](#).

Once Workday launches, the current IT self-service portal will become UBC’s self-service portal, providing access to Workday support.