



IRP Student - Community Support Funding Application - Extension Request

IRP Student is committed to supporting the UBC community through their transition to Workday Student. One support being offered during this transition includes Community Support Funding (CSF), which aims to provide funds for short-term resources within faculties and units to directly impact capacity to facilitate the successful readiness, training, transformation, and adoption of Workday Student at UBC. These resources can be used to create new positions or to extend previously approved positions.

A framework and review process has been developed to manage requests for Community Support Funding to deliver a structured process to manage and review requests.

Once you have received internal approvals from senior leadership (AVP/Dean) for your funding request, please complete the online form below to submit your final application.

This is Community Support Funding Application - **Extension Request**, if you would like to submit a new Application Request please visit the [IRP Student - Community Support Funding Page](#) and complete the New Application Form. Please note: The CSF is available for positions with end dates no later than November 30, 2024 (the end of the IRP Student Program).

Once received, the IRP Student program team will review and be in contact with the requestor to provide an update on the status of their request.

If you have questions on how best to complete this form, please contact your Primary Transition Lead (PTL) who has access to IRP Student resources to best support and answer your questions.

Q1 Are you applying for an extension for a prior CSF-approved position?

If you are **not** applying for an extension request, you will be directed to the end of the survey. For requests for new CSF-Funded positions, please visit the [IRP Student - Community Support Funding Page](#) and fill in the New Application Form.

- Yes
- No

Q2 Name of Requestor _____

Q3 Job Title of Requestor _____

Q4 Contact Email of Requestor. *Please use a registered UBC email address.* _____

Q5 Name of Faculty / Unit _____

Q6 Which position are you applying for an extension? _____

Q7 Please describe why there is a need for this extension and the intended benefits/outcomes. *Please clearly state relevance to the IRP Student Program and transition. Maximum character count: 1500. Point form is preferred.*

Q8 Anticipated extension end date (Date format in mm-dd-yyyy). *Please note: The CSF is available for positions with extensions no later than November 30, 2024 (the end of the IRP Student Program)* _____

Q9 What is the estimated funding required from IRP Student for the extension?

Q10 What are the potential risks/impacts of not extending this position? *Maximum character count: 2000. Point form is preferred.*

Q11 Indicate relevant Community Engagement Partner (CEP). *If you are unsure of the name of your Community Engagement Partner, please [the IRP Student website: Transition Network Assignments](#) to locate this information.* _____

Q12 Name of the Primary Transition Lead (PTL). *If you are unsure of the name of your Primary Transition Lead, please visit [the IRP Student website: Transition Network Assignments](#) to locate this information.* _____

This concludes your application.

To complete the IRP Student Community Support Funding – Extension Request Application please visit irp.ubc.ca/communitysupportfunding